

GSHA SECRETARY REPORT  
AUGUST 17, 2019

In November 2017, I was elected GSHA Secretary by acclamation to serve a two-year term. My term ends December 31, 2019. Previously I served as GSHA Secretary in 2011.

Per GSHA Bylaws Article V, Section C, I took and transcribed minutes of the GSHA board meetings of January, April, June and July 2019.

As Secretary, I keep copies of all email and other correspondence received throughout the year, as well as copies of all board member reports.

Another duty as Secretary is custodian of all GSHA records. I placed some records dated from 2013 through 2018 into the GSHA storage with assistance from Abel Santistevan.

Respectfully submitted,

Jeanette Martinez  
GSHA Secretary